

# PTC EXECUTIVE MEETING MINUTES

September 12, 2023 @ 4:30PM

## Attendees

- X Dr. Renee Mallot, Principal
- X Erin Shoemake, Teacher Rep
- X Nancy Erwin, Teacher Rep
- X Laurel Plewe, President
- X Mike Roe, Treasurer
- X Emily Orloff, VP Communications (not in attendance)
- X Rebecca Clark, VP Fundraising (co-seat)
- X Janelle Harris, VP Fundraising (co-seat)
- X Andi McKinney, Secretary

## Agenda Items

### I. Presentation - Cub Scout Pack 465

### II. Treasurer Report Out (Mike)

- a. Mike reported on the balance of the accounts.

ACCOUNT	8/15/2023	9/12/2023
Checking	\$16,606.73	\$13,064.50
Savings	\$78,713.75	\$78,715.14
<b>TOTAL</b>	<b>\$95,320.48</b>	<b>\$91,779.64</b>

### III. President Report Out (Laurel)

- a. Review 2023-2024 Budget- approval by vote
- b. PTC Roster Directory
- c. Planning Details for Upcoming Main Events / Activities
  - Fall Festival / Makers Fair - Sept 23
  - Movie Night - Oct 13
  - Veterans Day Assembly - Nov 9
  - Santa Breakfast - Dec 2
- d. Amendment to Bylaws
- e. Room Parent Meeting Feedback
- f. Survey Results & Beautification projects, project green

### III. VP Fundraising Report Out (Rebecca / Janelle)

- a. Fundraising Letter
- b. Summary Flyer of 2022 - 2023 school year fundraising / spending

- c. Fundraising Projects for 2023 - 2024 school year / Survey Results
- d. Dolphin Drive
- e. Gala Planning

**IV. Principal Report Out (Renee Mallot)**

- a. Student Council Off and Running! 😊
- b. Monthly Awards Assemblies (held the last Friday of the month)
  - i. Reading Awards
  - ii. Achievement Awards
  - iii. Math Awards
  - iv. Character Awards
- c. 2nd & 3rd Grade Desk Pet Supplies & Brag Tags
- d. Scholastic News/ Time for Kids Ordered

**V. Communications Report Out (Emily)**

- a. Calendar of Events 2023-2024
- b. Past Events - Feedback
  - Family Picnic in the Park
  - Grandparents & Special Friends Ice Cream Social
- c. September Events
  - Dolphin Drive - Sept 5 - 23
  - Enrichment Classes Begin - Sept 11
  - Rhythm Magic Assembly - Sept 21
  - Fall Festival / Makers Fair - Sept 23
- d. October Events
  - Steam Museum Assembly - Oct 16
  - PTC General / Executive Meeting - Oct 17
  - Halloween Parade - Oct 31

**VI. Secretary Report Out (Andi)**

- a. Volunteers
- b. PTC Website
- c. Approval of Meeting Minutes
- d. Executive Board & General meeting schedule

Executive Board Meetings from 6pm-7pm	General Meetings starting 7pm
<ul style="list-style-type: none"> <li>● <b>10/17</b>, General Meeting to follow</li> <li>● <b>11/14</b></li> <li>● <b>12/12</b>, General Meeting to follow</li>   <li>● <b>1/16</b>, General Meeting to follow</li> <li>● <b>2/13</b></li> <li>● <b>3/12</b>, General Meeting to follow</li> <li>● <b>4/16</b></li> <li>● <b>5/14</b>, General Meeting to follow</li> </ul>	<ul style="list-style-type: none"> <li>● <b>10/17</b> <ul style="list-style-type: none"> <li>○ Agenda: Budget allocation</li> </ul> </li> <li>● <b>12/12</b> <ul style="list-style-type: none"> <li>○ Agenda: TBD</li> </ul> </li> <li>● <b>1/16</b> <ul style="list-style-type: none"> <li>○ Agenda: Mid-year update/follow-up</li> </ul> </li> <li>● <b>3/12</b> <ul style="list-style-type: none"> <li>○ VOTE: President / VP Fundraising</li> </ul> </li> <li>● <b>5/14</b> <ul style="list-style-type: none"> <li>○ Agenda: End of year review</li> </ul> </li> </ul>

**VII. Teacher Report Out (Erin / Nancy)**

- a. TK
  - Themed color days, fun to see the kids dressed in the color for that day.
- b. K
  - Next week start full days
  - Sept 26 - a new regional puppeteer will do a theater show
  - Each class will have an apple day in the garden
3. 1<sup>st</sup> Grade
  - Sept 26 - Apple Ridge Farms field trip in Apple Hill
  - Apple everything for the next few weeks, many parent volunteers are helping with stations in the garden for apple day.
  - Sept 26 apple ridge farms field trip
  - Students have learned to go on chromebooks and started reading stations.
4. 2<sup>nd</sup> grade
  - Students are studying place value in mathematics and that numbers can be written in many different ways.
  - Enjoyed reading the story "Punctuation Takes a Vacation" - story about what happens when all the punctuation marks decide to take a break - lesson learned: It's not good! We need punctuation marks.
5. 3<sup>rd</sup> grade
  - In math students are working on adding /subtracting with regrouping, rounding and estimating.
  - In language arts they are also working on informative writing and reading fiction and non-fiction.
  - In science students are working on solving problems, formulating solutions and revising our theory and twig science is a hit!
  - In social studies they are learning about community past and present.
  - At the end of September, students will also have a 3rd grade apple day with baking, taste testing and sensory writing and stem challenges.
  - In October there will be a chocolate event that goes along with the book, "Charlie and the Chocolate Factory."
6. 4<sup>th</sup> grade
  - Coloma field trip is coming up on Nov 28 and 29<sup>th</sup>
7. 5<sup>th</sup> grade
  - Students are working on division in math.
  - Small group reading and math intervention has begun.
  - A field trip to SMUD (MOSAC) museum is coming up on Oct 24<sup>th</sup>
  - American Revolution on campus living history experience coming April 5<sup>th</sup>.
  - The student council elections happened.
  - 5<sup>th</sup> graders help the custodian by take recycling out each Friday (students rotate)

- Each class will rotate to lead the morning announcements. Mrs. Goertz's class is leading the announcements this trimester, then Mrs. Brancoli will be up next and then Mrs. Benso's class.
- The peace patrol will be happening again. More details to come.