

PTC GENERAL MEETING MINUTES

October 8, 2024 @ 5:00PM

Attendees

- X Dr. Renee Mallot, Principal
- X Erin Shoemake, Teacher Rep
- X Nancy Erwin, Teacher Rep
- X Shannon Alexander, President
- X Mike Roe, Treasurer
- X Ashley Huber, VP Communications
- X Renata Bell, VP Fundraising
- X Andi McKinney, Secretary

Agenda Items

I. Treasurer Report Out (Mike)

- a. Mike reported on the balance of the accounts.

ACCOUNT	9/10/2024	10/8/2024
Checking	\$47,001.64	\$56,393.11
Savings	\$30,001.86	\$30,002.36
TOTAL	\$77,003.50	\$86,395.47

- b. Budget is looking good, we're about 20% of the way to meeting our fundraising goal.

II. President Report Out (Shannon)

- a. Feedback on past Events
- Picnic in the Park - Aug 23 - great turnout even with the rain for a few minutes and the competing event of the concert in the park.
 - Grandparents' Day / Ice Cream Social - Sept 6 - went really well, much better layout this year to avoid long lines and provided activities for things to do with the grandparents. Great feedback
 - Fall Festival / Makers Fair - Oct 5 - This went really well and had 17 responses to the survey on the results of the event. Received feedback on the favorite activities. Face painting, bounce houses, sharp shooter, button making were some of the top ones. Suggested cake walk or dunk

tank, haunted house or corn maze. The food trucks took a long time and they were pricey. Costco pizza or chick-fil-a may be a better option to keep costs down. Could shout out junior makers more during the event and a social media

1. Could possibly consider doing the event on the Lake Forest campus instead of on the field which is a lot of effort to get everything (speaker system, etc.) down to the field. This event was held on campus in years past.

b. Upcoming Events / Planning Details

- Movie Night - Oct 19 on Marina Field
 1. Movie is Hotel Transylvania #4. There will be concessions sold. No volunteer help needed. Also encouraged to bring your own food.
- Halloween Parade - Oct 31 on Lake Forest campus
 1. The Monster Mash will begin at 12:25 with the parade to follow. This is a minimum school day.
- **Veterans Day Assembly - the date is TBD**
 1. Our school received the national blue ribbon award. We will receive it on Nov 7 and Nov 8 so Dr. Mallot will be in Washington DC.
 2. 2nd and 3rd graders will be on stage singing.
- Gala Planning - Nov 16 at Serrano Country Club
 1. Tickets are sold out. We have more sponsorships than last year. We're looking for the bigger item donations (i.e. airBNBs, sports tickets, etc.). **Ask any vendors or small businesses that you love to see if they will donate to the school.**
- Santa Breakfast - Dec 7 in the Lake Forest gym
 1. Looking for volunteers to help join the committee to plan the event. Katie Roe is chairing the event and Monika Wolfram is co-chairing. **Can use more help to plan the Santa Breakfast event. Reach out to LFPTCVolunteers@gmail.com if interested.**
 2. Santa Run - Date TBD - The fire department will announce the date.

c. Beautification Project - Janelle Harris provided update

- The project is going well, every paint day has at least 4 volunteers. Spent about \$1,000 on power washer rental and home depot supplies. Spent \$8,000 on paint. Every 5 gallon bucket is about \$500. Have heard great feedback. The first \$10,000 went to the four square, the basketball court and the dots for the lines.

d. USA Map - Mike McKinney provided update

- He has the texture paint at home, will wait for the hot temps to go down and will touch up and finish that project.

e. I love reading week

- An idea is to have a used book donation leading up to that week and then sell the used books for \$1 per book. The student council will run the event. This will happen in late February / early March.
- f. Spirit wear
 - Lots of new ideas, new logo for shirts, more sweatshirts are coming and pink bows too.
- g. Golf Tournament - Mike McKinney provided an update
 - The date is Monday April 28 at Cameron Park Country Club. Currently in the development phase. Ryan Bennett is discussing the financials with the club manager. Not sure if outside food is allowed. Folsom Lake Ford should provide a hole in one prize and may have a 2nd hole in one prize.
 - **Mike will connect with Renata on the budget and fundraising goals.** Will likely have a small bites and drinks following the tournament rather than a dinner. Will likely use the Locos Tacos for the event for food at the end of the tournament.

IV. VP Fundraising Report Out (Renata)

- a. Fundraising Plans for 2024 - 2025 school year
 - Fall Festival - we'll have more information on the net total next month.
 - Gala - already covered above. **Renata will connect with Janelle for the fund-in-need for the next Phase for the black top painting project.**
Would be good to have a visual to advertise the fund-in-need.
- b. Dolphin Drive Dates - will revisit following the gala
- c. Box tops - No longer cut out box tops; it's just downloading an app and be sure to use Mrs. Alexander's reference code (from the PTC dojo page) and then scan the receipt or upload receipts. The school gets \$5 for the first receipt.

IV. Communications Report Out (Ashley)

- a. Teacher favorite things list is on social media and will also be added to dojo.
- b. There is also a post that highlights what teachers appreciate about PTC.
- c. Forms of Communication - Social Media / Dojo / Website, etc.

V. Secretary Report Out (Andi)

- a. Website Updates - check out PTC website for meeting minutes, google link to calendar of events, etc.
- b. PTC Meetings - 2nd Tuesday of the month
 - Executive Meeting - Monthly at 4pm
 - General Meetings - Bi-monthly at 5pm
 - **Next General meeting is December 10th**

VI. Teacher Report Out (Erin / Nancy) - report during General Meeting

- a. Grade level activities / curriculum

TK / K

- TK is doing a great job starting to recognize a few letters and their sounds. We have learned almost all of our colors and shapes. TK has also started using our new program “Really Great Reading” to build a strong foundation in phonics and phonemic awareness skills!

Kindergarten

- Our little Lakers have successfully moved into full day kindergarten! They have been working hard this month on writing numbers, counting, and 2D shape identification. Hearing kindergarteners describe shapes using the word “vertices” is always a teacher favorite! We learned about sunflowers and plant needs in science and will start comparing these needs to what animals need as well. We have begun using our new program “Really Great Reading” to help build the foundational reading skills needed as our year continues. “Really Great Reading” uses proven strategies from the science of reading and we are excited to see the outcome! We loved our Puppet Show by the Sacramento Theater Company. Thank you PTC for funding this!

1st Grade

- First grade is kicking off October with pumpkins, bats, and birds. We have Pumpkin Day coming up in the garden on the 17th and 18th. We are writing pumpkin poems and will do pumpkin math and art projects. In math, we are working on addition and subtraction strategies with numbers up to 20. We are continuing to become better readers every day as we work on phonemic awareness skills through our Benchmark curriculum, Really Great Reading, and Heggerty.

2nd grade

- Second graders are learning about basic facts and relationships in chapter 3 of Go Math. They are excited to be going on a field trip to the Sacramento Zoo on Friday, October 18th. Students are also participating in various fall and Halloween activities and projects.

3rd grade

- Third grade is learning multiplication and wrapping up their first novel study. We are beginning our animal research project. The students will write a report and present to the class their informational report. We are wrapping up our animal traits and adaptation lessons in science as well. Each class is doing different activities to celebrate the fall season. We look forward to Mrs. McKelvey coming into our classroom for a social/emotional lesson and we are excited to start dance class for our 6 week session.

4th grade

- .Fourth grade has picked our chaperones for Coloma and will be having our parent meeting this month for Coloma. We concluded our historical fiction novel that all of our students chose in the library and worked on in class. Students are learning how to use bells in class during music with Mrs. Olson and are loving it! To end the month, we will be assessing our students for report cards coming up.

5th grade

- Fifth grade is working on decimals in math and has started their explorer projects. We are looking forward to having 5th grade pen pals again this year with a school in SoCal—(Mrs. Benso's cousin is the teacher). We have also used Pixar shorts to help supplement our teaching of different literary skills.

Library

- I am getting ready for the Fall Book Fair, it will run Oct 24 - Oct. 31. I am also having an Author come from Face in a Book Justin Weinberger, he wrote The Zombie season books, a flyer has gone home for a pre-order of a signed copy. The author will be here on Tuesday Nov. 12 this assembly will be for 3rd through 5th grade students.

Counselor

- I started counseling small groups this week for social skills, self-regulation and anxiety management. This month I will be visiting classes and discussing what it means to be responsible. For the lower grades (TK-2nd grade), I will be bringing in Kimochis for the lesson. The Kimochis program is a social-emotional learning (SEL) curriculum that teaches children how to identify and manage their emotions, and how to interact with others. The program uses plush characters called Kimochis, each representing a different feeling, to help children learn how to communicate and problem solve. The word "kimochi" means "feeling" in Japanese. Hopefully by the end of this month I will be soliciting referrals from the 4th and 5th grade teachers for this year's Peace Patrol students. Peace Patrol students help the lower grade students with conflicts that may arise at recess. They are trained to help them solve conflicts and have a more peaceful recess time. Peace Patrol only helps if the students having the conflict want them to help.

Garden

- October is off to a great start. We just hosted the exchange students from China in the garden. We made three D Designs with toothpicks and apples while learning about the history of where apples came from. Also did Apple Art.
- Lessons are going great. We have a great problem. We are completely booked on our monthly gardens lessons thru May. We have two teachers that did not get to sign up. We are in need of funding for me to bring on Jenny Williams to add more classes to our schedule. If PTC has any funds for a stipend to pay her it would be greatly appreciated. The garden is a very popular place to be for our students and demand has increased. With that comes more coverage to help me.

LIP

- We did our first round of assessments this month. We're so happy to support our students who need some extra help in reading. Stephanie and Cho.

Art Specialist

- We have all been busy learning about 1 point perspective. All grade levels learned some form of 1 pt perspective and hopefully that sparked them to want to try more. This coming week we will begin pumpkin art, all grade levels will have a fun project to look forward to. I had the pleasure to share the art room with our Chinese student visitors, it was really a fun experience. Lakeforest friends sat with their buddies and created art they could both keep in memory of their visit together. LF kiddos with the help of Ms. Greer were able to write their names in Chinese. Both students exchanged signatures on each others artwork, a memory I'm sure all will keep forever. Last but not least, we will begin our Gala Art . Each grade level will have a framed piece of collaborative art work unique to this year, donated by me.

Science

- 5th graders are studying gravity and fourth graders are studying animal senses.

Physical Education

- First graders are playing games that teach teamwork and sportsmanship and 2nd and 3rd graders are playing dodgeball and capture the flag.

VIII. Principal Report Out - Renee Mallot

- a. Plans for Beginning of School Year
 - Hired 6th yard supervisor, she will begin in a few weeks.
 - **Last month discussed the watch dogs program - this will be a call for Dads, uncles, grandpas, etc. to have them on campus for recess to be able to open the field.**
 - Ms. Kelly and Ms. Christine from EDMT are teaching dance once a week for 6 weeks for each grade level TK through 5th. The week of parent conferences will be the performance days (Nov 18,19,20). There will be one class from each grade performing each of those days. Each grade level is learning the same dance, but they will not be performing at the same time. The SDC class will do their own performance and combine the class together.
 - **Student Council information will go out tomorrow.** The goal is to get the students involved and run some activities and be in charge of some things. Pastries for Parents is for kids to learn how to run the event and bring in people for the book fair. Dr. Mallot will be the advisor.
 - National Blue Ribbon Award - this was completely underwraps. In February Dr. Mallot received a notification of the nomination. The District helped with the application package which was about 40 pages. It was submitted in the end of April / early May in 2024. Our school was nominated for both "Closing the achievement gap" and "high performing school". We raised test scores and we maintained the high scores. 353 schools across the entire US were nominated (a max of 420 can be nominated). 35 in the state of California were nominated and 30 received the award. We are the only school in California that received the award in both categories.

- Chinese exchange students - shout out to Claire McGehey for all her help and participation the week the students were here. Many different activities and field trips were enjoyed. For example, the students had never picked a pumpkin from a pumpkin patch or painted a pumpkin and they all had a great time. The perspective from the adults from the Chinese school is they recognize so much joy at American school and want to bring that joy back to their schools. For comparison, the school that the exchange students attend is an elite school that has 6,000 students and 69 classrooms with 45 - 50 students in the classrooms.

VIII. Open Discussion

- a. "You got Lakered" yard signs could be used as a way to encourage donations during dolphin drive.
- b. **Plug for parent hosted parties for the Gala - deadline to register is Nov 1st.**
The parties could be a parent party or kid friendly party. Hosting the party is the host's donation and the attendees pay by signing up at the Gala to get a ticket to attend the party. Parties can also be grade specific (i.e. 5th grade pool party).
- c. Beautification - Janelle explained that Lara has done all her work for free. We should consider gifting her something for all her efforts. **Discussed brainstorming more about a gift for Lora** and will of course do a social media post and shout out at the Gala event. Her business is Project Luma. We could make a banner, use spirit wear, etc. Would be fun to get the students to say a few things that they love about the painting and post that to social media and link it to her website (projectluma.com).