

# PTC EXECUTIVE MEETING MINUTES

February 4, 2025 @ 4:00PM

## Attendees

- X Dr. Renee Mallot, Principal
- X Erin Shoemake, Teacher Rep
- X Nancy Erwin, Teacher Rep
- X Shannon Alexander, President
- X Mike Roe, Treasurer
- X Ashley Huber, VP Communications
- X Renata Bell, VP Fundraising
- X Andi McKinney, Secretary

## Agenda Items

### I. Treasurer Report Out (Mike)

- a. Mike reported on the balance of the accounts.

ACCOUNT	1/7/2025	2/4/2025
Checking	\$104,691.18	\$100,172.12
Savings	\$30,003.85	\$30,004.35
<b>TOTAL</b>	<b>\$134,695.03</b>	<b>\$130,176.47</b>

- b. Upcoming Costs / Expenses
- c. 5th Grade Field Trip and Graduation Expenses

### III. President Report Out (Shannon)

- a. Upcoming Events / Planning Details
  - Bingo / Glow Dance
  - Read-a-thon / Used Books sale
  - Golf Tournament

### IV. VP Fundraising Report Out (Renata)

- a. Dolphin Drive
- b. Need volunteers for the Jackson (March 15) and Lakeview Gala (March 29).

**IV. Communications Report Out (Ashley)**

- a. New parking signs are in and will be swapped out soon once weather is good.

**V. Secretary Report Out (Andi)**

- a. Reminder of upcoming open board positions (Communications, Treasurer and Secretary) will be voted in March.

Executive and General Meetings Schedule - 1st Tuesday of the month	
3/4	Agenda: VOTE Treasurer, VP Communications and Secretary (General and Executive Meeting)
4/1	Agenda: TBD (Executive Meeting only)
5/6	Agenda: End of year review (General and Executive Meeting)

**V. Teacher Report Out (Erin / Nancy)**TK / K

- TK is learning about winter and snow. We made snowman art and penguin art. Every week we learn about a new letter. This week we are on Letter P. We have also learned 7 sight words so far to help prepare us for kindergarten!

Kindergarten

- Kindergarten is finishing up our learning goals for February and using a “Show What You Know” phrase to introduce testing. We are excited to read poetry this month and finish with student presentations. Students will pick a poem and articulate it by using props or acting it out. We will have a classroom stage up and students will perform for their classmates while the teacher video tapes it and sends the video home for families to watch. We are also catching students being kind at home by celebrating deeds they do at home with slips of kindness being sent in by students. We read them to the class and make a poster out of them.
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- We are looking forward to our Stem Assembly and Global Play Day on Wednesday! We will also enjoy the Wild Animal assembly later this month.
- We want to welcome our LF community to register for any incoming T.K. & Kindergarten Students. Registration begins 2/5/25.

### 1<sup>st</sup> Grade

- First grade is focusing on writing both opinion and informational writing this month. We are also really getting into more complex long vowel words in phonics and spelling. We are encouraging random acts of kindness this month, getting a little into President's Day, and, of course, celebrating Valentine's Day. We also can't wait for Global Play Day on Wednesday, one of our favorite annual traditions.

### 2<sup>nd</sup> grade

- 2nd grade is focusing on 3 digit addition and subtraction, opinion writing, and lots of phonics instruction. We are loving the HD word program and have been spending lots of time working as a whole group and individually on the reading playground. We are getting ready to celebrate Valentine's day and Global play day!

### 3<sup>rd</sup> grade

- Third grade began learning how to operate the CAASPP testing system as the third graders will have to take the state test for the first time. We will be practicing various skills and how to use the program in the months to come. We are wrapping up learning how to write opinion paragraphs. We are looking forward to celebrating friendship in February with our classmates. We finished up our government unit and looking forward to what's next: weather and Native Americans.

### 4<sup>th</sup> grade

- Fourth grade is headed on a field trip to the Railroad Museum and the State Capitol in March.

### 5<sup>th</sup> grade

- Project Lead started last week. We are looking at a 5th grade "Tour of Marina" in April. More info coming later. 5th grade is working on fractions, colonies, and all literature skills.

### Library

- The Library has been busy with the California Young reader medal books, I read a new nominated book each week. We are also talking about Kindness week. I am planning for I love Reading week for the first week of March, and the International Women's Day event that will be held on Friday, March 7, 2025 for the 4th and 5th grade students. For the Women's event, I was wondering if the PTC would host a simple light breakfast for the presenters, coffee, muffins, and fruit? I can get you numbers of the presenters as we get closer.

### Garden

- Prop 28 is helping with providing a supervisor to open up the garden time more. Gina Johnson is working on a supervisor to supervise more garden slots and she will use money from Project Green for supplies to do garden art.

- Due to the short month of December students will learn to winterize their school garden and continue to care for all winter crops. They will also learn about holiday plants from around the world!

#### Counselor's Report

- We have two counselors on Thursdays to support our students.

#### LIP

- The LIP groups are changing this month. Some have graduated out of the program, some are being combined or separated to better meet the needs of the student. Everyone is excited for Kindness week and a special project, making Valentine's cards for Shriner's Hospital pediatric patients.

#### Art

- Prop 28 money has helped to open up the Art room for art experiences with our Art teacher Ms. Lana.

#### Science

- Nature Bowl has started for our 5th grade students. Their first round of competition is March 25.

#### Physical Education

- Feb Fitness challenge and Football skills

### **VIII. Principal Report Out (Dr. Renee Mallot)**

- a. Prop 28 funds were able to be used to open the art room Mon and Fri during lunch and last recess for students to go in. Each teacher gets 6 badges and they can pass them out to certain students.
- b. Prop 28 funds can also be used for the garden and is currently in the works.
- c. The supplemental art teacher gets paid from the district. The idea is to then use PTC funds to make-up the difference to get to the payment that she's currently getting paid; the difference will be the current amount she is making, subtracting her gross amount per hour. This will help save the PTC money.
- d. Student Council: Valentine Grams will be sold the week of Valentine's Day and passed out on Thursday, February 13th.
- e. Student Council will be partnering with Hands for Hope to have a Canned Food Drive during February.
- f. February is Random Acts of Kindness month, and throughout this month, there will be Kindness activities for students.