

PTC EXECUTIVE MEETING AGENDA

October 08, 2024 @ 4:00PM

Attendees

- Dr. Renee Mallot, Principal
- Erin Shoemake, Teacher Rep
- Nancy Erwin, Teacher Rep
- Shannon Alexander, President
- Mike Roe, Treasurer
- Ashley Huber, VP Communications
- Renata Bell, VP Fundraising
- Andi McKinney, Secretary

Agenda Items

I. Treasurer Report Out (Mike)

ACCOUNT	9/10/2024	10/08/2024
Checking	\$47,001.64	\$56,393.11
Savings	\$30,001.86	\$30,002.36
TOTAL	\$77,003.50	\$86,395.47

- a. Upcoming Costs / Expenses
- b. Budget Update

II. President Report Out (Shannon)

- a. 2024 - 2025 School Year Events
- b. Past Event Feedback
 - i. Room Parent Meeting
 - ii. Picnic in the Park
 - iii. Grandparents Day / Ice Cream Social
 - iv. Fall Festival / Makers Fair
- c. Planning Details for 2024 - 2025 School Year Events
 - i. Movie Night - Oct 19
 - ii. Gala Planning - Nov 16
 - iii. Santa Breakfast - Dec 7
- d. Beautification Project
- e. I Love Reading Week
- f. Spirit Wear

III. VP Fundraising Report Out (Renata)

- a. Fundraising Plans
 - i. Gala Planning
 - ii. Fund In Need
 - iii. Dolphin Drive - February 2025

- iv. Box Tops - Made \$41.40 so far. Goal is \$500 for the school year.
- b. Fundraising Results
 - i. Fall Festival / Makers Fair
 - ii. Gala
- c. Sponsors on campus - where are the best places for year round logos of sponsors

IV. VP Communications Report Out (Ashley)

- a. Discuss Forms of Communication - Dojo, Website, Social Media, Emails, etc.
- b. Social Media / Friday Folders
- c. Teachers' Favorite Things List

V. Secretary Report Out (Andi)

- a. Website Updates - Anything to update?
- b. Executive Board Meetings (monthly @4pm) & General Meetings (bi-monthly @ 5pm)

Executive and General Meetings Schedule - 2nd Tuesday of the month	
11/12	Agenda: TBD (Executive Meeting only)
12/10	Agenda: TBD (General and Executive Meeting)
1/14	Agenda: Mid-year update/follow-up (General and Executive Meeting)
2/11	Agenda: TBD (Executive Meeting only)
3/11	Agenda: VOTE Treasurer, VP Communications and Secretary (General and Executive Meeting)
4/8	Agenda: TBD (Executive Meeting only)
5/13	Agenda: End of year review (General and Executive Meeting)

VI. Teacher Representative Report Out (Erin Shoemake/ Nancy Erwin)

- a. Grade level activities, curriculum
- b. Teacher/Staff communication & support
- c. Treat Trolley for Teachers/Staff Monthly Appreciation

VII. Principal Report Out (Renee Mallot)

- a. Field Supervisor volunteers
- b. Student Council updates
- c. Prop 28 Funds Update - EDMT Dance Program for each grade level Oct - Dec