

PTC EXECUTIVE MEETING AGENDA

April 1, 2025 @ 4:00PM

Attendees

- Dr. Renee Mallot, Principal
- Erin Shoemake, Teacher Rep
- Nancy Erwin, Teacher Rep
- Shannon Alexander, President
- Mike Roe, Treasurer
- Ashley Huber, VP Communications
- Renata Bell, VP Fundraising
- Andi McKinney, Secretary

Agenda Items

I. New Business

- a. EPI School Supplies
- b. Preparation for Vote of Open Board Positions
- c. Bare Books

II. Treasurer Report Out (Mike)

ACCOUNT	3/4/2025	4/1/2025
Checking	\$100,985.84	\$103,291.34
Savings	\$30,004.80	\$30,004.80
TOTAL	\$130,990.64	\$133,296.14

- a. Upcoming Costs / Expenses

III. President Report Out (Shannon)

- a. 2024 - 2025 School Year Events
- b. Past Event Feedback
 - i. I Love Reading Week / Used Book Sale
 - ii. Glow Dance / Bingo
- c. Planning Details for 2024 - 2025 School Year Events
 - i. Volunteer Appreciation Breakfast - Fri April 25th
 - ii. Golf Tournament - Mon April 28
 - iii. Teacher / Staff Appreciation - Week of May 5
 - iv. Color Run - Fri May 16
 - v. 1st-4th grade Field Day (shared resources)-Mon May 19th
 - vi. TK/Kindergarten End of Year Celebration - Tue May 20th
 - vii. 5th grade Promotion & Celebration Field Day - Wed May 21st

IV. VP Fundraising Report Out (Renata)

- a. Fundraising Plans
 - i. Box Tops
 - ii. Golf Tournament
- b. Lakeview and Jackson gala debrief
- c. Save the date for gala - Oct 25th. Needs chairs and volunteers (Meg and Renata can only help a little given work commitments)
- d. Fundraising Survey

V. VP Communications Report Out (Ashley)

- a. Printer / Technician Update
- b. Website Updates?
- c. Discuss Forms of Communication - Dojo, Website, Social Media, Emails, etc.
- d. Social Media / Friday Folders
- e. anything to add?

VI. Secretary Report Out (Andi)

- a. Last PTC Meeting for the School Year is May 6th
 - i. Executive Board Meeting @4pm & General Meeting @ 5pm

VII. Teacher Representative Report Out (Erin Shoemake/ Nancy Erwin)

- a. Grade level activities, curriculum
- b. Teacher/Staff communication & support
- c. Treat Trolley for Teachers/Staff Monthly Appreciation

VIII. Principal Report Out (Renee Mallot)

- a. Student Council updates
 - i. Partnering with Hands for Hope for a Non Perishable Canned Food Drive: March 31-April 11
- b. Upcoming School Activities:
 - i. Unified Basketball Tournament: April 10th 9:00 am-noon
 - ii. Open House: Wednesday, May 14th 6:30-7:30
- c. 5th Grade End of Year Details
- d. State Testing Coming Up:
 - i. Week of April 28th: ELA
 - ii. Week of May 5th: Math
 - iii. May 12-13: Science