

PTC EXECUTIVE MEETING MINUTES

November 15, 2023 @ 6:30PM

Attendees

- X Dr. Renee Mallot, Principal
- ___ Erin Shoemake, Teacher Rep (not in attendance)
- ___ Nancy Erwin, Teacher Rep (not in attendance)
- X Laurel Plewe, President
- X Mike Roe, Treasurer
- X Emily Orloff, VP Communications
- X Rebecca Clark, VP Fundraising (co-seat)
- X Janelle Harris, VP Fundraising (co-seat)
- X Andi McKinney, Secretary

Agenda Items

I. Treasurer Report Out (Mike)

- a. Mike reported on the balance of the accounts.

ACCOUNT	10/17/2023	11/15/2023
Checking	\$20,850.02	\$22,396.50
Savings	\$78,716.37	\$78,717.73
TOTAL	\$99,566.39	\$101,114.23

II. President Report Out (Laurel)

- a. CA Prop 28
- b. Cell Phones
- c. Desk Pets / Reading Incentives
- d. PTC Roster
- e. Feedback on Past Events / Activities
- f. Planning Details for Upcoming Main Events / Activities
 - i. Book Fair
 - ii. LF Day at Farmer Gene's Farm
 - iii. Santa Breakfast / Raffle Baskets / Teacher Parties - Dec 2
 - iv. Santa Run

III. VP Fundraising Report Out (Rebecca / Janelle)

- a. Gala / Auction

IV. Communications Report Out (Emily)

- a. Social Media / Friday Folders

V. Secretary Report Out (Andi)

- a. Approval of Meeting Minutes
- b. Executive Board & General meeting schedule

Executive Board Meetings from 6pm-7pm	General Meetings starting 7pm
<ul style="list-style-type: none"> ● 12/12, General Meeting to follow ● 1/16, General Meeting to follow ● 2/13 ● 3/12, General Meeting to follow ● 4/16 ● 5/14, General Meeting to follow 	<ul style="list-style-type: none"> ● 12/12 <ul style="list-style-type: none"> ○ Agenda: TBD ● 1/16 <ul style="list-style-type: none"> ○ Agenda: Mid-year update/follow-up ● 3/12 <ul style="list-style-type: none"> ○ VOTE: President / VP Fundraising ● 5/14 <ul style="list-style-type: none"> ○ Agenda: End of year review

VI. Teacher Report Out (Erin / Nancy)

- a. **Dr. Mallot** will put together a summary of the field trips for all the grade levels.
- b. **Dr. Mallot** will share the summary of information outlined below school-wide.

TK / K

- Friendsgiving is being celebrated in class this Thursday, first conferences with parents this week and bus field trip to the El Dorado Hills library on Nov. 28th

1st Grade

- Pumpkin Day in the garden in October. Students counted pumpkin seeds, weighed pumpkins, measured the height and circumference of pumpkins and also got to see if pumpkins float. Also busy working on 1st trimester assessments to get ready for report cards. Students are really enjoying art with Miss Lana every other week!

2nd grade

- Students are finishing up double digit addition strategies and will be moving on to double digit subtraction strategies after the Thanksgiving break. Reading and writing about turkeys for ELA and science. The Scholastic News this week discusses the Native American game of lacrosse and features a young Native American who plays the sport.

3rd grade

- The third grade students have been practicing the songs for the Veterans Day Assembly, as they were the students who were standing on the stage. They did an AMAZING job!

4th grade

- Coloma field trip is coming up on Nov 28 and 29, students are excited! Conferences are this week and this is the first time students have letter grades! Teachers will switch math groups after the Thanksgiving break for the start of the 2nd trimester.

5th grade

- Had a great time at the MOSAC Museum. A Living History and River Bend field trips are lined up for April. Finishing up and getting ready to present explorer reports this week as well as wrapping up a unit on multiplying decimals and continuing with novel studies.

LIP Intervention

- Ms. Stephanie wanted to share in the spirit of gratitude this month, how thankful she is for the PTC and the joy she has working with the kiddos. "The PTC funds my position at Lake Forest and allows me to work with amazing students! In LIP the 2-5th graders have improved so much this trimester. Their Lexile scores show it!! In first grade we are working on sight words, cvc, and blending."

Librarian

- Asked that someone announce during Santa Breakfast that the Book Fair will be open in the library during the Santa Breakfast. Great opportunity to buy gifts for the holidays!

Garden

- Lunch time in the garden is run by parent volunteers. The garden is open Mon-Fri for all grades 1st through 5th and there has been a huge increase in attendance this year. Currently 10-30 students attend from each grade level. 13% of students are SDC students and 80% of them engage in the lunch time garden program.
- Many holiday parties are held in the garden area. On Halloween Day, a parent volunteer, Kelli McDonald organized and booked three class parties in the garden with games and activities.
- In Sept. all 1st grade classes enjoyed their annual Apple Day and in October they each had their Pumpkin Patch Day in the garden as well.
- Last Spring, Eagle Scout Jack Oby completed his Eagle Scout project in the Lake Forest Garden. All of our garden beds were damaged and infested with tree roots from the trees around the outside of the garden. The project included the demolition of six wood beds and replaced them with water trough garden beds all with new irrigation! These new beds are so much easier to garden in for teachers, volunteers, and most of all the students!

- Our garden lessons are M-F all science based hands on learning. A HUGE thank you to the PTC for funding an amazing assistant Amy Burvant! She has been so helpful with all the lessons. Currently we teach 5-6 classes per week. Our Sign Up Genius calendar is booked through MAY!! We are currently preparing all our garden beds for winter veggies and plants.
- We will hold a plant, seed, and garden ornament sale in December. Date to be determined when we return from break.
- We applied for two more grants and should have an update in December.
- Thank you for your support PTC!

VIII. Principal Report Out (Renee Mallot)

- a. Student Council Activities
- b. Update on Shade Discussion
- c. Yearbook
- d. 4th Grade Coloma Scholarships
- e. A Touch of Understanding: 4th Grade Experience