

PTC EXECUTIVE MEETING AGENDA

November 15, 2023 @ 6:30PM

Attendees

- Dr. Renee Mallot, Principal
- Erin Shoemake, Teacher Rep
- Nancy Erwin, Teacher Rep
- Laurel Plewe, President
- Mike Roe, Treasurer
- Emily Orloff, VP Communications
- Rebecca Clark / Janelle Harris, VP Fundraising
- Andi McKinney, Secretary

Agenda Items

I. Treasurer Report Out (Mike)

ACCOUNT	10/17/2023	11/14/2023
Checking	\$20,850.02	\$22,396.50
Savings	\$78,716.37	\$78,717.73
TOTAL	\$99,566.39	\$101,114.23

- a. Budget update
- b. Upcoming Costs / Expenses
 - i. Insurance for Gala

II. President Report Out (Laurel)

- a. CA Prop 28
- b. Cell Phones
- c. Desk Pets / Reading Incentives
- d. PTC Roster
- e. Feedback on Past Events / Activities
- f. Planning Details for Upcoming Main Events / Activities
 - i. Book Fair
 - ii. LF Day at Farmer Gene's Farm
 - iii. Santa Breakfast / Raffle Baskets / Teacher Parties - Dec 2
 - iv. Santa Run

III. VP Fundraising Report Out (Rebecca / Janelle)

- a. Gala / Auction

IV. VP Communications Report Out (Emily)

- a. Social Media / Friday Folders

V. Secretary Report Out (Andi)

- a. Approval of Meeting Minutes
- b. Executive Board & General meeting schedule

Executive Board Meetings from 6pm-7pm	General Meetings starting 7pm
<ul style="list-style-type: none"> ● 12/12, General Meeting to follow ● 1/16, General Meeting to follow ● 2/13 ● 3/12, General Meeting to follow ● 4/16 ● 5/14, General Meeting to follow 	<ul style="list-style-type: none"> ● 12/12 <ul style="list-style-type: none"> ○ Agenda: TBD ● 1/16 <ul style="list-style-type: none"> ○ Agenda: Mid-year update/follow-up ● 3/12 <ul style="list-style-type: none"> ○ VOTE: President / VP Fundraising ● 5/14 <ul style="list-style-type: none"> ○ Agenda: End of year review

VI. Teacher Representative Report Out (Erin Shoemake/ Nancy Erwin)

- a. Grade level activities, curriculum
- b. Teacher/Staff communication & support

VII. Principal Report Out (Renee Mallot)

- a. Student Council Activities
- b. Update on Shade Discussion
- c. Yearbook
- d. 4th Grade Coloma Scholarships
- e. A Touch of Understanding: 4th Grade Experience