

PTC EXECUTIVE MEETING AGENDA

September 12, 2023 @ 4:30PM

Attendees

- Dr. Renee Mallot, Principal
- Erin Shoemake, Teacher Rep
- Nancy Erwin, Teacher Rep
- Laurel Plewe, President
- Mike Roe, Treasurer
- Emily Orloff, VP Communications
- Rebecca Clark / Janelle Harris, VP Fundraising
- Andi McKinney, Secretary

Agenda Items

I. Presentation

- a. Cub Scout Pack 465

II. Treasurer Report Out (Mike)

ACCOUNT	8/15/2023	9/12/2023
Checking	\$16,606.73	\$12,802.06
Savings	\$78,713.75	\$78,715.14
TOTAL	\$95,320.48	\$91,517.20

- a. Mural Payment
- b. Upcoming Costs / Expenses

III. President Report Out (Laurel)

- a. Review 2023-2024 Budget- approval by vote
- b. PTC Roster Directory
- c. Planning Details for Upcoming Main Events / Activities
 - i. Fall Festival / Makers Fair - Sept 23
 - ii. Movie Night - Oct 13
 - iii. Veterans Day Assembly - Nov 9
 - iv. Santa Breakfast - Dec 2
- d. Amendment to Bylaws
- e. Room Parent Meeting Feedback
- f. Survey Results & Beautification projects, project green

IV. VP Fundraising Report Out (Rebecca / Janelle)

- a. Fundraising Letter
- b. Summary Flyer of 2022 - 2023 school year fundraising / spending
- c. Fundraising Projects for 2023 - 2024 school year / Survey Results
- d. Dolphin Drive
- e. Gala Planning

V. VP Communications Report Out (Emily)

- a. Calendar of Events 2023-2024
- b. Past Events - Feedback
 - i. Family Picnic in the Park
 - ii. Grandparents / Special Friends Ice Cream Social
- c. September Events
 - i. Dolphin Drive - Sept 5 - 23
 - ii. Enrichment Classes Begin - Sept 11
 - iii. Rhythm Magic Assembly - Sept 21
 - iv. Fall Festival / Makers Fair - Sept 23
- d. October Events
 - i. Steam Museum Assembly - Oct 16
 - ii. PTC General / Executive Meeting - Oct 17
 - iii. Halloween Parade - Oct 31

VI. Secretary Report Out (Andi)

- a. Volunteers
- b. PTC Website
- c. Approval of Meeting Minutes
- d. Executive Board & General meeting schedule

Executive Board Meetings from 6pm-7pm	General Meetings starting 7pm
<ul style="list-style-type: none"> ● 10/17, General Meeting to follow ● 11/14 ● 12/12, General Meeting to follow ● 1/16, General Meeting to follow ● 2/13 ● 3/12, General Meeting to follow ● 4/16 ● 5/14, General Meeting to follow 	<ul style="list-style-type: none"> ● 10/17 <ul style="list-style-type: none"> ○ Agenda: Budget allocation ● 12/12 <ul style="list-style-type: none"> ○ Agenda: TBD ● 1/16 <ul style="list-style-type: none"> ○ Agenda: Mid-year update/follow-up ● 3/12 <ul style="list-style-type: none"> ○ VOTE: President / VP Fundraising ● 5/14 <ul style="list-style-type: none"> ○ Agenda: End of year review

VII. Teacher Representative Report Out (Erin Shoemake / Nancy Erwin)

- a. Grade level activities, curriculum
- b. Teacher/Staff communication & support
- c. Santa Breakfast teacher experiences/parties

VIII. Principal Report Out (Renee Mallot)

- a. Student Council
- b. Character Trait Awards