

PTC GENERAL MEETING AGENDA

August 15, 2023 @ 7:00PM

Lake Forest Multipurpose Room

or via Google Meet: <https://meet.google.com/jeb-ppgw-mpd>

Attendees

- Renee Mallot, Principal
- Mike Roe, Treasurer
- Emily Orloff, VP Communications
- Laurel Plewe, President
- Andi McKinney, Secretary
- Rebecca Clark / Janelle Harris, VP Fundraising
- Parent Attendees - See Appendix: Sign-In Sheet

Agenda Items

I. President Report Out (Laurel)

- a. Welcome!
- b. 2023-2024 PTC Board Introductions
- c. PTC Roster
- d. Volunteers / Level 1 Clearance / Volunteer Survey
- e. Executive Board & General meeting schedule

General Meetings starting 7pm	
8/15	Agenda: Calendar of Events
10/17	Agenda: Budget Allocation
12/12	Agenda: TBD
1/16	Agenda: Mid-year update/follow-up
3/12	Agenda: VOTE President / VP Fundraising
5/14	Agenda: End of year review

- f. Upcoming Events / Activities
 - i. Picnic in the Park
 - ii. Grandparents / Special Friends Ice Cream Social
 - iii. Enrichment Classes
 - iv. Fall Festival / Makers Fair

II. Treasurer Report Out (Mike)

ACCOUNT	7/25/2023
Checking	\$8,018
Savings	\$88,712
TOTAL	\$96,730

- a. Preliminary Budget
- b. Mural Cost
- c. US Map Cost
- d. Assembly Cost
- e. Specialist - Contribution on Cost for Art Specialist / Other Specialists

III. VP Communications Report Out (Emily)

- a. Calendar of Events 2023-2024
- b. August Events
 - i. Informational Room Parent Meeting - Aug 17
 - ii. Gala Volunteer Interest Meeting - Aug 22
 - iii. Family Picnic at the Park - Aug 25
- c. September Events
 - i. Dolphin Drive - Sept 5 - 23
 - ii. Grandparents/Special Friends Ice Cream Social - Sept 8
 - iii. Enrichment Classes Begin - Sept 11
 - iv. Fall Festival / Makers Fair - Sept 23
- d. Check out our Website, Instagram, Facebook for updates

IV. VP Fundraising Report Out (Rebecca / Janelle)

- a. 2022-2023 school year fundraising events summary
- b. Fundraising Projects for 2023 - 2024 school year / Survey

V. Teacher Representative Report Out

VI. Principal Report Out (Renee Mallot)

VII. Vote on Spending (Laurel)

- a. Family Picnic at the Park
- b. Grandparents / Special Friends Ice Cream Social
- c. Fall Festival / Makers Fair
- d. Teacher Supplies / Reading Incentives

VIII. Open Forum

NEXT MEETING: Tuesday, October 17