

PTC EXECUTIVE MEETING AGENDA

May 14, 2024 @ 6:00PM

Attendees

- Dr. Renee Mallot, Principal
- Erin Shoemake, Teacher Rep
- Nancy Erwin, Teacher Rep
- Laurel Plewe, President
- Mike Roe, Treasurer
- Emily Orloff, VP Communications
- Rebecca Clark / Janelle Harris, VP Fundraising
- Andi McKinney, Secretary
- Shannon Alexander, 2024 - 2026 PTC President

Agenda Items

I. Treasurer Report Out (Mike)

ACCOUNT	4/15/2024	5/14/2024
Checking	\$77,397.95	\$71,069.16
Savings	\$58,723.31	\$58,724.32
TOTAL	\$136,121.26	\$129,793.48

- a. Budget update
- b. Upcoming Costs / Expenses
- c. Teacher / Room Parent Reimbursements

II. President Report Out (Laurel)

- a. End of Year Review
- b. PTC Presidents Meeting Summary
- c. Feedback on Past Events / Activities
 - i. Golf Tourney
 - ii. Teacher / Staff Appreciation Week
 - iii. Results of Enrichment Classes Survey/ Plans for Next Year
- d. Planning Details for Upcoming Main Events / Activities
 - i. Color Run - May 17
- e. Planning Details for 2024 - 2025 School Year Events / Chairs
 - i. Review List of Volunteers / Openings
 - ii. Fall Festival / Makers Fair (next school year) - Sept 21
 - iii. Gala Planning (next school year) - Nov 16

III. VP Fundraising Report Out (Rebecca / Janelle)

- a. Fundraising Plans for next year
- b. Gala Budget

IV. VP Communications Report Out (Emily)

- a. Discuss Forms of Communication - Website, Social Media, Emails, Dojo, etc.
- b. Social Media / Friday Folders

V. Secretary Report Out (Andi)

- a. Approval of Meeting Minutes
- b. Website Updates - anything to update?
- c. Executive Board & General meeting schedule - Discuss date for meeting over summer

VI. Teacher Representative Report Out (Erin Shoemake/ Nancy Erwin)

- a. Grade level activities, curriculum
- b. Teacher/Staff communication & support

VII. Principal Report Out (Renee Mallot)

- a. Prop 28 Updates
- b. Reflect on Past Events on Campus
 - i. Unified Basketball Tournament
 - ii. Family Science / STEM Night
 - iii. Book Fair
 - iv. Open House
- c. Student Council Activities
 - i. Summer Snack Drive
- d. Beautification on Campus
- e. Reflection on the Year: Weeds/ Needs/ Seeds
 - i. What changes would we like to see for next year?
 - ii. What are things we need to keep moving forward?
 - iii. What is working well that we would like to continue?