

PTC EXECUTIVE MEETING AGENDA

June 27, 2024 @ 3:00PM

Attendees

- Dr. Renee Mallot, Principal
- Erin Shoemake, Teacher Rep
- Nancy Erwin, Teacher Rep
- Shannon Alexander, President
- Mike Roe, Treasurer
- Ashley Huber, VP Communications
- Renata Bell, VP Fundraising
- Andi McKinney, Secretary
- Laurel Plewe, 2022 - 2024 PTC President

Agenda Items

I. Treasurer Report Out (Mike)

ACCOUNT	5/14/2024	6/27/2024
Checking	\$71,069.16	\$71,843.90
Savings	\$58,724.32	\$30,000.00
TOTAL	\$129,793.48	\$101,843.90

- a. Budget Forecast for 2024 - 2025 school year
- b. Upcoming Costs / Expenses

II. President Report Out (Shannon)

- a. Outline 2024 - 2025 School Year Events
- b. Enrichment Classes Survey/ Plans for Next Year
- c. Planning Details for 2024 - 2025 School Year Events / Chairs
 - i. Review List of Volunteers / Openings
 - ii. Fall Festival / Makers Fair - Sept 21
 - iii. Gala Planning (next school year) - Nov 16
- d. Beautification Project - [Janelle to present details]

III. VP Fundraising Report Out (Renata)

- a. Fundraising Plans for next year
- b. Fall Festival / Makers Fair Budget
- c. Gala Budget
- d. Discussion on ways to simplify beginning of year asks (could we combine DD, room asks, into one?)
- e. Discussion on Dolphin Drive timing

IV. VP Communications Report Out (Ashley)

- a. Discuss Forms of Communication - Dojo, Website, Social Media, Emails, etc.
- b. Social Media / Friday Folders

V. Secretary Report Out (Andi)

- a. Website Updates - Update calendar of events / anything else to update?
- b. Executive Board & General meeting schedule

VI. Teacher Representative Report Out (Erin Shoemake/ Nancy Erwin)

- a. Grade level activities, curriculum
- b. Teacher/Staff communication & support

VII. Principal Report Out (Renee Mallot)

- a. Plans for Beginning of School Year