

PTC EXECUTIVE MEETING AGENDA

February 4, 2025 @ 4:00PM

Attendees

- Dr. Renee Mallot, Principal
- Erin Shoemake, Teacher Rep
- Nancy Erwin, Teacher Rep
- Shannon Alexander, President
- Mike Roe, Treasurer
- Ashley Huber, VP Communications
- Renata Bell, VP Fundraising
- Andi McKinney, Secretary

Agenda Items

I. Treasurer Report Out (Mike)

ACCOUNT	1/7/2025	2/04/2025
Checking	\$104,691.18	\$95,204.49
Savings	\$30,003.85	\$30,003.85
TOTAL	\$134,695.03	\$125,208.34

- a. Upcoming Costs / Expenses
- b. 5th Grade Field Trip and Graduation Expenses
 - i. Field Trips (transportation cost + entrance fee)
 1. MOSAC
 2. ORHS Music Festival
 3. Placerville Courthouse (2 days)
 4. EDH CSD Pool
 - ii. Promotion Expenses:
 1. EDH CSD Cost
 2. 5th Grade Shirts
 3. Graduation Decorations
 4. Promotion Cake/Drinks
 5. Yard Signs (?)
 6. BBQ at Pool(?)

II. President Report Out (Shannon)

- a. 2024 - 2025 School Year Events
- b. Planning Details for 2024 - 2025 School Year Events
 - i. Bingo / Glow Dance
 - ii. Read-a-thon / Used Book Sale
 - iii. Golf Tournament

III. VP Fundraising Report Out (Renata)

- a. Fundraising Plans
 - i. Box Tops - \$320.70 out of our \$500 goal
 - ii. Dolphin Drive Dates (February X-21st), goal \$30K (last year), fold in beautification sponsorship opportunities
 - iii. Golf Tournament
- b. Sponsors on campus / Banners
- c. Jackson Gala (March 15/ FCC) Volunteers 4pm-10pm. Eras
- d. Lakeview Gala Volunteers (March 29 Serrano 5-10pm) Disco Fever

IV. VP Communications Report Out (Ashley)

- a. Discuss Forms of Communication - Dojo, Website, Social Media, Emails, etc.
- b. Social Media / Friday Folders

V. Secretary Report Out (Andi)

- a. Website Updates
- a. Open Board Elections at next meeting in March
- b. Executive Board Meetings (monthly @4pm) & General Meetings (bi-monthly @ 5pm)

Executive and General Meetings Schedule - 1st Tuesday of the month	
3/4	Agenda: VOTE Treasurer, VP Communications and Secretary (General and Executive Meeting)
4/1	Agenda: TBD (Executive Meeting only)
5/6	Agenda: End of year review (General and Executive Meeting)

VI. Teacher Representative Report Out (Erin Shoemake/ Nancy Erwin)

- a. Grade level activities, curriculum
- b. Teacher/Staff communication & support
- c. Treat Trolley for Teachers/Staff Monthly Appreciation

VII. Principal Report Out (Renee Mallot)

- a. I Love Reading Week / Read-a-thon
- b. Student Council updates
 - i. Kindness Month: February
 - ii. Valentine Grams for Sale
- c. Art Update
- d. Garden/Art Update
- e. Upcoming School Activities:
 - i. Global Play Day: February 5
 - ii. International Women’s Day: March 7
 - iii. Science Night: March 12