

PTC EXECUTIVE MEETING AGENDA

January 16, 2024 @ 6:00PM

Attendees

- Dr. Renee Mallot, Principal
- Erin Shoemake, Teacher Rep
- Nancy Erwin, Teacher Rep
- Laurel Plewe, President
- Mike Roe, Treasurer
- Emily Orloff, VP Communications
- Rebecca Clark / Janelle Harris, VP Fundraising
- Andi McKinney, Secretary

Agenda Items

I. Treasurer Report Out (Mike)

ACCOUNT	12/12/2023	1/16/2024
Checking	\$21,012.55	\$
Savings	\$78,719.01	\$
TOTAL	\$99,731.56	\$

- a. Budget update
- b. Upcoming Costs / Expenses

II. President Report Out (Laurel)

- a. Mid Year Review
- b. PTC Roster
- c. Feedback on Past Events / Activities
- d. Planning Details for Upcoming Main Events / Activities
 - i. Volunteer Recruiting Event - Saloon - Date?
 - ii. Winter Enrichment Classes
 - iii. Bingo / Glow Dance Party - Feb 2
 - iv. Read-a-thon - Mar 1 - 15
 - v. March Event - TBD - Mar 15
- e. Planning Details for 2024 - 2025 School Year Events / Chairs
- f. Beautification on campus

III. VP Fundraising Report Out (Rebecca / Janelle)

- a. Gala / Auction
- b. Read a thon

IV. VP Communications Report Out (Emily)

- a. Social Media / Friday Folders

V. Secretary Report Out (Andi)

- a. Approval of Meeting Minutes
- b. Website Updates
- c. Executive Board & General meeting schedule

Executive Board Meetings from 6pm-7pm	General Meetings starting 7pm
<ul style="list-style-type: none"> ● 2/13 ● 3/12, General Meeting to follow ● 4/16 ● 5/14, General Meeting to follow 	<ul style="list-style-type: none"> ● 3/12 <ul style="list-style-type: none"> ○ VOTE: President / VP Fundraising ● 5/14 <ul style="list-style-type: none"> ○ Agenda: End of year review

VI. Teacher Representative Report Out (Erin Shoemake/ Nancy Erwin)

- a. Grade level activities, curriculum (save for general meeting)
- b. Teacher/Staff communication & support

VII. Principal Report Out (Renee Mallot) - save for general meeting

- a. Student Council Activities
- b. I Love Reading Week
- c. Update on School Rating & School Dashboard
- d. Cool-Off Room